Is Your EHR Billing System Maximizing Your Revenue & Keeping Your Claims Clean?

FOOTHOLD TECHNOLOGY

Every time you provide care, you're not just supporting your clients—you're also securing the financial health of your agency. But how much of your time is being eaten up by a billing system that's hard to navigate?

Let's fix that together. This checklist is designed to help you take control of your billing process, ensuring it supports your agency's mission instead of standing in the way.

IS YOUR DOCUMENTATION AND BILLING PROCESS ALIGNED?

Are your service notes automatically linked to the correct billing codes?

Why this matters: When documentation and billing aren't in sync, it's easy to miss out on revenue or get hit with denied claims. Your system should tie everything together seamlessly, so nothing falls through the cracks.

Does your team know how to document services in a way that ensures every bill is accurate?

Why this matters: Your staff's time is valuable. They need to be confident that their notes will convert directly into bills without additional steps or guesswork.

ARE YOU CONFIDENT IN YOUR COMPLIANCE?

Does your EHR system automatically keep up with the latest regulations?

Why this matters: Regulations change, but the importance of staying compliant doesn't. Your billing system should adapt as needed, keeping you audit-ready and stress-free.

Can you easily generate documentation that satisfies auditors?

Why this matters: When auditors come knocking, you want to be prepared. Having a system that organizes and ties every bill to its corresponding service ensures you're always ready.

IS YOUR BILLING PROCESS HELPING OR HINDERING YOU?

Are you still manually entering data for claims?

Why this matters: Manual data entry is time-consuming and error prone. Your billing system should handle this for you, freeing up your team to focus on care, not paperwork.

Do you have real-time visibility into your billing operations?

Why this matters: Real-time data isn't just a luxury; it's a necessity. It allows you to spot issues before they become problems, ensuring your revenue cycle stays healthy.

ARE YOU MANAGING MULTIPLE PAYERS WITH EASE?

Is your system equipped to handle billing for multiple payers without extra effort?

Why this matters: Billing across multiple payers can get complicated fast. Your system should simplify this, not add to the chaos.

Have you considered using a clearinghouse to streamline this process?

Why this matters: A clearinghouse can make multi-payer billing simpler and more accurate, cutting down on errors and improving cash flow.

HOW QUICKLY CAN YOU RESOLVE BILLING ISSUES?

Does your system help you quickly identify and fix billing errors?

Why this matters: The faster you can correct errors, the faster you get paid. Your system should guide you directly to issues so you can resolve them with minimal fuss.

Do you have complete transparency from service delivery through to payment?

Why this matters: Knowing exactly what's happening at every step of the billing process means no surprises—just smooth, predictable revenue.

If your billing system isn't doing all of this, it might be time for a change. Let's make billing work for you, not against you.

Check out these resources to dive deeper into EHR billing best practices and get tools that can help your agency succeed—without adding to your workflow: Behavioral Health Billing Guide | Medicaid Billing Insights | EHR Billing Tools

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